



Call for applications from Canadian children's book and young adult authors and illustrators interested in touring for TD Canadian Children's Book Week 2011.

Date posted: March 30, 2010

Posted by: The Canadian Children's Book Centre

Application deadline: April 30, 2010

General Information:

The mission of **TD Canadian Children's Book Week** is to connect the authors and illustrators of Canadian children's and young adult books with readers across Canada. TD Canadian Children's Book Week is Canada's largest celebration of reading and Canadian children's books. The first Book Week tour was held in 1977 and since then over 300 Canadian authors, illustrators and storytellers have toured throughout the country.

In celebration of TD Canadian Children's Book Week, the Canadian Children's Book Centre (CCBC) sends authors, illustrators and storytellers on a cross-Canada tour to give readings, workshops and presentations to children in schools, libraries, community centres and bookstores. The next Book Week tour will run from **Saturday, April 30 to Saturday, May 7, 2011**.

Description and duties:

Applying authors and illustrators must be available to tour a province/territory (other than their home province) from **Saturday, April 30 to Saturday, May 7, 2011**. They should be prepared to give readings and workshops in schools, libraries, community centres and bookstores across their tour region.

Touring for TD Canadian Children's Book Week can be an exhausting, but exhilarating experience. Along with the smiling faces of hundreds of children and the dedicated teachers and librarians that authors and illustrators will meet on their journey, they will also be facing long days (up to four presentations a day), hours of travel and potential bumps in the road (i.e., weather interruptions, flight cancellations and delays, etc.).

Individuals must be comfortable with all major forms of travel (i.e., planes, buses, trains, being driven in cars by volunteer drivers, etc.) and be prepared to rise to the challenges of TD Canadian Children's Book Week.

Qualifications:

- Authors and illustrators with books being released in 2010 and Spring 2011 are eligible. Re-issues or re-releases of previous titles are not eligible.
- Only Canadian citizens or permanent residents of Canada are eligible.
- Authors, illustrators and storytellers are eligible to tour every two years. Therefore, authors and/or illustrators who toured in 2009 are not eligible to tour for TD Canadian Children's Book Week 2011.
- Authors and illustrators must have published professionally at least two complete books for children and/or young adults — picture books, fiction, short stories, poetry, drama or non-fiction — that lend themselves to a public reading.
- Authors of travel guides, bibliographies, cookbooks, exhibition catalogues, instruction manuals, self-help books, scholarly books, textbooks and specialized reference works are not eligible.
- Illustrators of children's books are eligible, provided they have illustrated the complete text of at least two professionally published works for children and/or young adults.
- Self-published authors and illustrators are not eligible to tour, as per Canada Council funding guidelines.

- Author/author teams or author/illustrator teams are not eligible to apply unless the individuals or their publishing company are prepared to pay the travel, accommodation and meal costs for one of the team members. The CCBC receives a limited amount of funding for a certain number of tour spots and we are not able to use two blocks of funding to send two individuals to one location.
- Authors and illustrators must provide two letters of reference from schools and libraries that have hosted them for readings and/or workshops during the past two years. *Letters sent via email will be accepted.*
- Each author and illustrator will be touring outside of his/her home province and must be comfortable travelling and keeping up with a busy schedule for the week of the tour.
- Authors and illustrators must have experience presenting engaging readings and/or workshops to children and/or young adults.
- Authors and illustrators must be accessible by both phone and email.
- Authors and illustrators must have necessary ID for travelling (i.e., valid passport or driver's license with photo ID).
- All authors and illustrators chosen to tour for TD Canadian Children's Book Week must be a member of the Canadian Children's Book Centre. (Membership details can be arranged once the roster has been selected and authors/illustrators have been contacted.)
- The CCBC will consider all applications with regard to achieving a tour roster having broad representation of the publishing companies (smaller presses as well as the larger ones) in Canada and the various genres in children's writing.
- The tour roster is selected to provide fair representation of gender, regional and cultural diversity.
- The CCBC will also consider awards and honours received.

Compensation:

All travel expenses, accommodation expenses and meal expenses are covered by the Canadian Children's Book Centre. A per diem of \$50.00 per day is allowed for meals.

Authors and illustrators will be paid \$150.00 (plus GST or HST, if applicable) per school reading. There are usually 10 to 14 school readings given during the tour.

The Canadian Children's Book Centre also receives funding from the Canada Council to pay for four public readings per author and illustrator. The authors and illustrators will be paid \$250.00 for each of the four Canada Council public readings (plus applicable taxes).

Additional Information:

There are **25 available tour spots**. In addition, three storytellers are being selected to tour by the Storytellers of Canada. The Canadian Children's Book Centre's goal is to finalize the roster by the end of May. **Only those authors and illustrators who are selected to tour will be contacted, as will their publishers.**

A unique aspect of the Book Week touring program is that authors and illustrators always tour outside of their home province so that they can meet young fans from different parts of the country. If you are chosen to tour, you will be asked for your list of the top three provinces and/or territories you would like to tour. The CCBC will then determine the location you will be touring (keeping your top choices in mind) and you will be assigned a Book Week Coordinator who will be located in the province or territory you will be touring. They will be responsible for coordinating all aspects of your Book Week tour (i.e., booking school and library readings, booking your travel and accommodations, etc.)

Authors and illustrators should inform their publicist(s) that they are applying so that they are aware of the author's and/or illustrator's intention to tour.

Applicants are also encouraged to have their publicist(s) send further information (i.e., current books, backlist titles, press releases or media kits, etc.) to the Canadian Children's Book Centre prior to the April 30, 2010 deadline.

The CCBC is looking for individuals who will bring knowledge, experience and enthusiasm to the Book Week tours. The more information we know about each applicant, their published works and their reading/workshop experience, the better.

In the information below is a list of **Frequently Asked Questions** about the Book Week touring program. If applicants have further questions or would like to learn more about TD Canadian Children's Book Week, please contact Shannon Howe Barnes, Program Coordinator at 416.975.0010 or by email at shannon@bookcentre.ca.

Applicants may also wish to visit our Book Week website at www.bookweek.ca for a list of 2009 tour participants and information on the 2009 Book Week tours.

Applicants should use the **Book Week Application Checklist** to ensure that they have submitted all of the required information. Applications that are missing information will not be considered.

Application deadline: Friday, April 30, 2010. Applications being sent by mail must be *post-marked* by this date (not received by this date).

How to apply:

All interested authors and illustrators are asked to complete the application form below and submit 2 letters of reference **by Friday, April 30, 2010** to:

Shannon Howe Barnes
Program Coordinator
The Canadian Children's Book Centre
40 Orchard View Blvd., Suite 101
Toronto, Ontario M4R 1B9
Tel: 416.975.0010
shannon@bookcentre.ca

TD Canadian Children's Book Week 2011

Touring Author and/or Illustrator Application Form

Note: *Touring for TD Canadian Children's Book Week can be an exhausting, but exhilarating experience. Along with the smiling faces of hundreds of children and the dedicated teachers and librarians you'll meet on your journey, you will also be facing long days (up to four presentations a day), hours of travel and potential bumps in the road (i.e., snow storms, flight cancellations and delays, etc.). Individuals must be comfortable with all major forms of travel (i.e., planes, buses, trains, being driven in cars by volunteer drivers, etc.) and be prepared to rise to the challenges of TD Canadian Children's Book Week. **Deadline: April 30, 2010.***

1. I am: an author an illustrator an author / illustrator an author / storyteller

2. Applicant Name: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____

Email address: _____

Publisher 1: _____

Publicist Name 1: _____

Publicist 1 Tel.: _____ Publicist 1 Email: _____

Publisher 2: _____

Publicist Name 2: _____

Publicist 2 Tel.: _____ Publicist 2 Email: _____

3. ** If you are applying as an author/author or author/illustrator "team", are you or your publisher prepared to pay for the travel, accommodation and meal costs for one member of your team? The CCBC receives a limited amount of funding for a certain number of tour spots and we are not able to use two blocks of funding to send two individuals to one location. YES _____ NO _____

4. Biography (please include a separate document with your application.)
(It is important for the CCBC to know as much about you, your work and your experience as possible.)

5. 2010/2011 title(s) and date(s) of publication, including publisher:
(Please indicate what type of book it is – i.e., picture book, junior fiction, teen novel, non-fiction.)

6. Total number of books published: _____

7. Please indicate the types of books you have written and/or illustrated:

<input type="checkbox"/>	picture books
<input type="checkbox"/>	junior fiction (ages 8 – 11)
<input type="checkbox"/>	young adult fiction (ages 12 – 14)
<input type="checkbox"/>	teen fiction (ages 15+)
<input type="checkbox"/>	non-fiction
<input type="checkbox"/>	hi-lo books for reluctant readers
<input type="checkbox"/>	Other: _____

8. **Bibliography of past books (please include a separate document with your application.)**
(It is important for the CCBC to know as much about you, your work and your experience as possible.)

9a. **Have you ever toured for Book Week before?** _____

9b. **If yes, in what year(s)?** _____

9c. **If yes, what province(s) did your tour?** _____

10. **Have you performed readings or workshops before?** _____
*(Please attach additional information that highlights your experience in classrooms and libraries, **including 2 letters of reference from schools or libraries that have hosted you within the past two years.** It is important that we know you have experience giving readings/workshops and presenting to children and young adults.)*

11. **When you give readings/workshops/presentations, what is the age range and audience size you are comfortable presenting to?** _____

12. **Presentation Description (please include a separate detailed document with your application.)**
(It is important for the CCBC to know as much detail about your presentations and your experience as possible.)

13a. **Have you presented at conferences to teachers, librarians or aspiring authors and/or illustrators?** _____

13b. **If yes, please list the conferences you have presented at (or attach document):**

14. **List any awards or honours you have received for your published work (or attach document):**

15a. **Please indicate the methods you are NOT willing to travel by:** plane train bus car

15b. **Please provide a reason why:**

16. **Do you have any health concerns that would affect your accommodation or transportation arrangements?**

FAQ's about TD Canadian Children's Book Week

Information for Applying Authors and Illustrators

Why do I need to provide such detailed information about myself, my work and my experience giving readings and workshops to young audiences, along with two letters of reference?

The Canadian Children's Book Centre expects to receive over 125 applications for the 25 available tour spots. We need to select authors and illustrators who have experience interacting with young readers and can convey the importance of reading to children and teens in schools and libraries across the country. The more information we have about you, the better equipped we are to make informed decisions. Teachers and librarians often contact the CCBC with questions about the Book Week presenters when applying to host an author or illustrator visit during Book Week. The letters of reference will allow us to provide teachers and librarians with praise from their peers and encourage them to take part in TD Canadian Children's Book Week.

Will I be paid for school and library readings?

Yes! Every author and illustrator will be paid \$150.00 (plus GST or HST, if applicable) per reading, directly on the day of each school visit. Each author and illustrator is entitled to four Canada Council-funded public library readings for which they will receive \$250.00 (for each reading) from the CCBC after Book Week, upon receipt of their completed Canada Council Literary Festivals forms.

Are all transportation, accommodation and meal expenses paid for by the CCBC?

Yes! All transportation and accommodations will be paid for by the CCBC and arranged by the CCBC's wonderful and capable Book Week Coordinators, located in each province. Authors and illustrators may have to pay for some of their meals during the week; however, they are able to submit all receipts after Book Week for a full reimbursement of up to \$50.00 per day for meal expenses.

I am part of an author "team" or author/illustrator "team." Can both my partner and I apply to tour for TD Canadian Children's Book Week together?

The CCBC receives a limited amount of funding for a certain number of tour spots and we are not able to use two blocks of funding to send two individuals to one location. The only way a "team" can tour together is if the author and/or illustrator, or their publisher is prepared to pay the travel, accommodation and meal costs for one of the team members.

Can I sell copies of my books while on tour?

Yes! In the past, several authors and illustrators have sold books while on tour. Arrangements are made between the author/illustrator, the Book Week Coordinator and school or library. The CCBC does not receive additional funding to cover the shipping charges of extra books, so arrangements will have to be made prior to Book Week by the author/illustrator or publisher. All charges for the shipment of books must be paid for by the author, illustrator or publisher.

Is there anything that my publisher can do to help with TD Canadian Children's Book Week?

Yes! An itinerary for your tour will be made available to your publisher prior to Book Week. Your publisher can help by promoting your tour to the local media and contacting bookstores in the area to ensure that they have your books in stock.

Book Week Application CHECKLIST

Please be sure you've included the following:

- completed application form
- biography
- bibliography
- information about your reading/workshop experience
- detailed descriptions of your reading/workshop presentations
- two letters of reference from schools or libraries
- list of presentations at conferences *(if applicable)*
- list of awards, nominations, etc. *(if applicable)*

The **deadline** to apply is **April 30, 2010**.
(Applications should be post-marked by this date.)

Submit applications and further information to:

Shannon Howe Barnes
Program Coordinator
The Canadian Children's Book Centre
40 Orchard View Blvd., Suite 101
Toronto, Ontario M4R 1B9
Tel: 416.975.0010
shannon@bookcentre.ca